



Regular Meeting Agenda #10–1/9/20

Regular Meeting Minutes

The Pleasants County Board of Education met in regular session on Thursday, January 9, 2020 at Pleasants County Middle School, 510 Riverview Drive, Belmont, WV, 26134 at 6:00 p.m. with President Heather Straight presiding.

Present: Dr. Heather Straight, President
 Mr. Danny DeMoss, Vice President
 Mrs. Sherry Maston
 Mr. David Meeks
 Mr. Bradley VanZile (participated via phone)

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Amanda Mote, director of social services, attendance, and child nutrition; Rex Cox, director/supervisor of maintenance/facilities; and Lew Maze, director of transportation.

The Board opened the meeting in the auditorium with the Pledge of Allegiance, and the following recognitions:

PLEASANTS COUNTY BOARD OF EDUCATION
Recognition of Belmont Elementary School Student Winners
in State Fire Marshal Poster Contest

Kindergarten-Wednesday Hines
First Grade-Ayden Henderhan

The Board of Education held its annual meeting with the Pleasants County Middle School LSIC for the purpose of enabling the Pleasants County Board of Education to receive information, comments and suggestions from the LSIC. Written reports were provided to the Board of Education describing progress made on annual performance measures for accountability and annual performance measure goals. Presenting for the LSIC was Mr. Aaron Hickman, principal, St. Marys High School as well as various representatives of the school staff.

Also discussed were:

- The school's Five-Year Strategic Plan;
- Activities the school is undertaking to increase student achievement;
- Discussion/suggestions on how the Board of Education can assist the school in meeting its goals in providing quality education for its students; and
- Discussion on the school's progress and accomplishments/successes that it is proud of

A short recess was taken and the Board reconvened at 6:55 p.m.

Mr. Wells thanked the staff for the food, information shared during the presentation and their hard work and accomplishments..

On motion of Sherry Maston, seconded by Danny DeMoss, and as recommended by the Superintendent, the minutes of the December 9, 2019 regular meeting were approved 5-0.

On motion David Meeks, seconded by Danny DeMoss, and as recommended by the Superintendent, the following transportation items were approved by consent 5-0:

- Trip #4282-Paula Oliverio, Lori Mendenhall, Mark Barnhart, and Eric Croasmun to transport 38 students by bus to Disney on Ice-Charleston Civic Center, Charleston, WV-March 6, 2020
- Trip #4283-Stephanie Creighton to transport 49 students by bus to Justo Lamas Group Edgar Rene Concert-Grafton High School, Grafton, WV-April 3, 2020

On motion of Danny DeMoss, seconded by Sherry Maston, and as recommended by the Superintendent, the following finance items were approved 5-0 by consent:

**Invoices in the amount of \$1,006.040.22
Budget Transfers and Supplements
December Financial Reports**

On motion of Danny DeMoss, seconded by Sherry Maston, and as recommended by the Superintendent, the following personnel items were approved by consent 5-0:

9a-RESIGNATIONS

Resignation of Head Soccer Coach, St. Marys High School-KYLE DAVIES

9b – EMPLOYMENT, PENDING MEETING ALL NECESSARY REQUIREMENTS

Vacancy 20-50, Custodian IV-Head, St. Marys Elementary School, effective 1/13/20-SHARON HENEGAR

9d -AUTHORIZED, CERTIFIED, Non-Paid ASSISTANT COACHES, 2019-2020

Authorized, Certified (non-paid) Assistant Girls’ Basketball Coach, St. Marys High School, 2019-2020-BEVERLY KNIGHT

Authorized, Certified (non-paid) Assistant Boys’ and Girls’ Track Coach, St. Marys High School, 2019-2020-BEVERLY KNIGHT

Authorized, Certified (non-paid) Assistant Baseball Coach, St. Marys High School, 2019-2020-MIKE TRUEX

9e- VOLUNTEER COMMITMENT/AGREEMENTS, 2019-2020

FIRST NAME	LAST NAME	BES	PCMS	SMES	SMHS
Danny	Chandler	X	X	X	X
Jan	Dearth			X	X
Cortney	Fickiesen	X			
Debbie	Hamilton			X	
Darlana	Morrison		X		X
Melissa	Nichols		X	X	X
Richard	Parsons			X	

On motion of Danny DeMoss, seconded by David Meeks, and as recommended by the Superintendent, the following personnel items was approved 4-0 with President Straight recusing:

9C IN-LIEU OF PLANNING AGREEMENT, 2019-2020

In-Lieu of Planning Agreement, Alternative Education Teacher, Pleasants County Middle School, effective January 6, 2020-SEAN DAVIS

On motion of David Meeks, seconded by Danny DeMoss, and as recommended by the Superintendent, the following policies were approved 5-0 on first reading as follows:

3000	FISCAL CONTROL
3001	ANNUAL OPERATING BUDGET
3002	INDIVIDUAL SCHOOLS ACCOUNTING
3003	PAYMENT PROCEDURES
3004	EXPENSE REIMBURSEMENTS
3005	USE OF CREDIT AND PURCHASING CARDS
3006	EMPLOYEE PAY AND PAYROLL DEDUCTIONS
3007	FAIR LABOR STANDARDS ACT/OVERTIME
3008	FOOD SERVICES MANAGEMENT
3009	CELLULAR DEVICE REIMBURSEMENT
4000	SCHOOL FACILITIES USE
4001	CHILD DAY CARE-SCHOOL BUILDING FACILITIES
4002	INTEGRATED PEST MANAGEMENT
4003	INDOOR AIR QUALITY
9000	SEXUAL OFFENDER POLICY
9001	PRIVATE INSTRUCTION IN THE HOME OR OTHER APPROVED PLACE
9002	PROGRAMS TO SUPPLEMENT SCHOOL CURRICULUM AND COMMUNITY INVOLVEMENT
7021	TEXTBOOK AND INSTRUCTIONAL RESOURCES ADOPTION
6019	DEFINING QUALIFICATIONS FOR THE PURPOSE OF RIF/TRANSFER OF PROFESSIONAL PERSONNEL

On motion of Danny DeMoss, seconded by David Meeks, and approved 5-0, the Board entered into executive session at 7:03 p.m. per WV Code §6A-9A-4 to consider the Superintendent’s recommendation for disciplining, suspension or expulsion of any student in any public school, specifically a St. Marys High School student. The Board returned to open session at 7:10 p.m. with President Straight announcing that the Board unanimously upholds the recommendation for expulsion for 365 days of Student A at St. Marys High School.

On motion of Danny DeMoss, seconded by David Meeks, and as recommended by the Superintendent, the following miscellaneous items were approved 5-0:

Change Order #4 to The James White Construction Company-St. Marys High School Stormwater Collection System Project for water line relocation in coordination with the City of St. Marys Water Department in the amount of \$4,984

Change Order #5 to The James White Construction Company-St. Marys High School Stormwater Collection System Project to extend piping and add piping to obtain required drop in the amount of \$4,094.83

Change Order #6 to The James White Construction Company-St. Marys High School Stormwater Collection System Project for riprap stone at the out of 48” storm pipe system to help reduce erosion from discharge in the amount of \$947.00

Change Order #7 to The James White Construction Company-St. Marys High School Stormwater Collection System Project for adjustments to quantities based upon actual material installed at completion in the amount of -\$2,172.00 (deduction)

DIRECTOR REPORTS:

Amanda Mote, director of social services, attendance, and child nutrition:

Social Services

1. Christmas Cheer Families: 10 families served in collaboration with BGCPC
2. Clothing Closet Mini-Grant Opportunity through WV Central Credit Union
3. Handle With Care: 57 to date (keep in mind that we had 50 total from October 2018- June 2019)
4. AmeriCorp: continue mentor sessions, will participate in the WVCEH PIT Count as their first service project

5. McKinney-Vento: a new survey to be developed for grandparents raising grandchildren not in official kinship care to be sent out by the end of January; WVCEH Point in Time Count will be completed January 22-23, 2020. If someone is interested in volunteering, please contact me!
6. Healthy Grandfamilies Program: stakeholders meeting for developing the action plan January 17, 2020 at 9:00 am at the FRN office.

Attendance

1. Meaningful Contact (3 & 5 days)- 114 letters
2. CA-2 meetings (5+to 10)- 59 meetings
3. 26 chronically absent students; SMHS-16, PCMS- 3, BES- 3, SMES- 4

Child Nutrition

1. Breakfast Participation- ~54% slight decrease
2. Lunch Participation- ~75% steady
3. Outstanding lunch bills stand at \$109,449.03 (decrease of \$2,561.69)

Rex Cox, director/supervisor of maintenance/facilities:

Update was given on the status of work orders, meetings, and ongoing projects.

Lew Maze, director of transportation:

- 1) I attended an A.L.I.C.E. training in Fairmont for two days and it was conducted by a very good instructor, but was very much a challenge. We received updated information and discovered that more may be able to be done as far as ongoing training.
- 2) Winter Sports are all underway and were ongoing even during our recent break.
- 3) I would like to thank Mr. Wells and the Calendar Committee for the time of the break being a bit longer.
- 4) We have received our two new buses, #3 and #4. They are a little different with the new regulations requiring the tops to be white.

COMMITTEE REPORTS:

MOVTI-Sherry Maston-meeting is scheduled for January 16th, next Thursday.
 SAFETY-Danny DeMoss- next meeting is January 16th
 PCDA-Heather Straight-met this morning; nothing school related.
 FAIR-David Meeks-met on Monday with plans starting for this year
 EXTENSION OFFICE-Bradley VanZile-none

BOARD MEMBER AND ADMINISTRATOR COMMENTS, QUESTIONS, AND/OR CONCERNS:

Mrs. Hupp distributed the Audit Questionnaire to Board Members to be completed and returning to Tetrick and Bartlett, Auditors.

Dr. Straight remind all Board Members to be sure that they received the e-mail from the Ethics Commission and to respond in a timely manner. The deadline is February 3, 2020.

The next regular meeting will be on Thursday, January 23, 2020 at St. Marys High School, 2330 N. Pleasants Hwy. St. Marys, WV. A reception will begin at 5:30 p.m. with the school's LSIC presentation at 6:00 p.m., followed by the regular meeting at approximately 6:30 p.m.

On motion of Danny DeMoss, seconded by David Meeks, and approved 5-0, the meeting adjourned at 7:41 p.m.

Board President

Secretary