



## **Regular Meeting Agenda #15–3/10/20**

### **Regular Meeting Minutes**

The Pleasants County Board of Education met in regular session on Tuesday, March 10, 2020 in the Board Meeting room at 1009 Maple Street, St. Marys, WV with Vice-President Danny DeMoss presiding.

Present: Mr. Danny DeMoss, Vice President  
Mrs. Sherry Maston  
Mr. David Meeks  
Mr. Bradley VanZile (participated via phone)

Absent: Dr. Heather Straight, President

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Amanda Mote, director of social services, attendance, and child nutrition; Rex Cox, director/supervisor of maintenance/facilities; and Lew Maze, director of transportation.

Pledge of Allegiance was previously recited at the preceding recessed meeting.

A public hearing for discussion of the Pleasants County School Calendar for 2020-2021 was conducted.

Mr. Wells announced that agenda item 8B-Finance – Budget Transfers and Supplements was being pulled from the agenda.

On motion of David Meeks, seconded by Sherry Maston, and as recommended by the Superintendent, the minutes of the February 27, 2020 regular meeting were approved 4-0.

On motion Sherry Maston, seconded by David Meeks, and as recommended by the Superintendent, the following transportation items were approved by consent 4-0:

- St. Marys High School Softball Team transportation request, 2019-2020
- St. Marys High School Tennis Team transportation request, 2019-2020
- Pleasants County Middle School Track Team transportation request, 2019-2020
- Trip #4323-Missy Taylor and one other to transport 5 students by private vehicles to WV E-Sport State Championship-United Technical Center-Clarksburg, WV-March 13 and 14, 2020
- Trip #4333-Tyler Satterfield, Blaze Armstrong, Josie Curtis, and Kristi Jones to transport 39 students by bus to Second Grade class Trip-The Wilds-Cumberland, OH-May 6, 2020
- Pleasants County Safety Town to transport students by bus for Safety Town Activities the week of June 1 through 5, 2020
- Pep Bus to State Tournament Games for Girls' Basketball-Charleston civic Center-March 12 through 15, as needed
- Pep Bus to State Tournament Games for Boys' Basketball-Charleston Civic Center-TBA Thursday, Friday, and Saturday as needed

On motion of David Meeks, seconded by Sherry Maston, and as recommended by the Superintendent, the following finance items were approved 5-0 by consent:

**Invoices in the amount of \$235,212.66  
February Financial Reports**

On motion of David Meeks, seconded by Sherry Maston, and as recommended by the Superintendent, the following personnel items were approved by consent 4-0:

**9a-RESIGNATIONS**

Resignation for the purpose of retirement of Second Grade Teacher, Belmont Elementary School, effective at the end of the current school year – SHERRI MURPHY

**9b – EMPLOYMENT, PENDING MEETING ALL NECESSARY REQUIREMENTS**

Vacancy 20-57, Custodian IV-Head, St. Marys High School, effective 3/12/20 - BARBARA HOLLAND

**9c - Non-Paid (Professional) ASSISTANT COACHES, 2019-2020**

Non-Paid (Professional) Assistant Track Coach, Pleasants County Middle School, 2019-2020

**9d- VOLUNTEER COMMITMENT/AGREEMENTS, 2019-2020**

FIRST NAME	LAST NAME	BES	PCMS	SMES	SMHS
Greg	Davis				X
Casey	Maston	X			
David	Priestly				X
Robert	Taylor				X

**Amanda Mote, director of social services, attendance, and child nutrition:**

Social Services

1. Handle With Care:67 to date.
2. AmeriCorps: continue mentor sessions, added 4 new mentees
3. McKinney-Vento: Healthy Grandfamily survey resulted in certification of 16 additional students
4. Healthy Grandfamilies Program: stakeholders meeting on Thursday, March 12 at 11:00 a.m. at the George Street Church of Christ Fellowship Room
5. Attended the “Vision 2020: Whole Child Conference” last week. Sessions included: Solutions Focused Counseling, Communities in Schools, human Trafficking, Re-ClaimWV – Addressing the Opioid Crisis, McKinney-Vento and Healthy Grandfamilies Programs

Attendance

1. Meaningful Contact (3 & 5 days) – 221 letters
2. CA-2 meetings (5+ to 10)- 101 meetings
3. Two new Pre-Petition Diversions
4. 104 chronically absent students: SMHS-49, PCMS-21, BES-18, SMES-16

Child Nutrition

1. National Breakfast Week was March 2-6, entered a contest through General Mills for a \$14,000 cafeteria make-over for PCMS
2. Breakfast Participation ~ 54% steady
3. Lunch Participation ~ 73% steady
4. Outstanding lunch bills stand at \$105,773.98 (\$3,675.05 collected)

**Rex Cox, director/supervisor of maintenance/facilities:**

1. MAINTENANCE WORK
  - a. Continued work on the lights in the storage area of the Storage/Timing Building at SMHS Athletic Facility.
  - b. The SMES Elevator has been repaired and is now in working order.
  - c. Freon leak was found at SMHS in the Vo-Ag, Art and Library area. The HVAC is now working.
  - d. Daily completion of work orders throughout the system.
  - e. Spring Sports are preparing for the upcoming season.
2. SBA PREVENTATIVE MAINTENANCE PROGRAM
  - a. Beginning Spring HVAC servicing, cleaning coils, changing filters, belts.
  - b. All Roof Drains have been cleaned.
  - c. Pumps are cleaned and oiled, serviced.
  - d. Snow removal equipment ready for winter weather. Has been a mild winter.
3. SAFETY
  - a. SMES bollards and gates will be worked on as weather permits.
  - b. Working with city on the water and sand running onto Pike Street at SMES.
  - c. Attended “Stop the Bleed” training at Parkersburg MOVHD, Mar. 5, 2020.
4. MEETINGS
  - a. Pleasants County Schools Safety Committee meetings.
  - b. SBA Project meetings.
  - c. Punch list and close out documents for PCMS water tank, SMES HVAC roof and BES HVAC are completed.
5. INFORMATION ITEM
  - a. COVID-2019 Table Top workshop March 12, 2020 at MOVHD.
  - b. HSIN Safety Director Meeting in Flatwoods April 8, 2020.
6. WORK ORDERS
 

Maintenance/Facility Work Orders– Assigned to Rex Cox, Director/Supervisor of Maintenance/Facilities

**REPORT Period January 9, 2020 – March 9, 2020 MAINTENANCE**

Type of Work Order Status

New	Work in Progress	Completed	Closed	Pending	Declined	Parts on Order	On Hold	Waiting On Info
25	5		109	8	2			

**REPORT Period July 1, 2019 – CURRENT**

**(FISCAL YEAR 2019-2020) MAINTENANCE**

Type of Work Order Status

New	Work in Progress	Completed	Closed	Pending	Declined	Parts on Order	On Hold	Waiting On Info
41	13		491	8	2		2	

**Lew Maze, director of transportation:**

- 1) Attended Transportation Directors’ meeting in Wood County where driver training was a topic. Our trainer, David Fleming, has resigned as a trainer. A meeting has been scheduled in Fairmont on April 15 and 16 with training as a main item.
- 2) We are down to 3 subs now so the backup drivers (Lew and the Mechanics) will be filling in the gaps as much as possible. We plan to post for new subs as we do have a possibility of an applicant that is already certified.
- 3) Our winter activities are finishing up.
- 4) We are entering the Spring sports season.

COMMITTEE REPORTS:

MOVTI-Sherry Maston - meets next week

SAFETY-Danny DeMoss reported that they discussed road conditions, parking issue, and are still working toward a drill with the next meeting on 3/26/20

PCDA-Heather absent

FAIR-David Meeks reported they are working to prepare for next year and considering ways to expand

EXTENSION OFFICE-Brad VanZile-Absent

BOARD MEMBER AND ADMINISTRATOR COMMENTS, QUESTIONS, AND/OR CONCERNS:

Mr. Wells:

- 1) Have had conversations with the County Commission regarding a School Resource Office
- 2) Waiting on approval from the Post Office in order to relocate resident mailboxes that are currently near the Rt. 2 North deceleration/turn lane to St. Marys High School
- 3) The Ham and Bacon Sale is scheduled for next Tuesday, March 17 at 6:30 p.m.
- 4) The bulletin board display here in the Board Meeting Room was done by Pleasants County Middle School.

The next regular meeting will be on Thursday, March 26, 2020 at 6:00 p.m. in the Board Meeting Room at 1009 Maple Street, St. Marys, WV, 26170.

On motion of Sherry Maston, seconded by David Meeks, and approved 5-0, the meeting adjourned at 6:31 p.m.

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Board President

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Secretary