



Regular Meeting Agenda 16–3/14/19 Regular Meeting Minutes

The Pleasants County Board of Education met in regular session on Thursday, March 14, 2019 at 6:00 p.m. in the Board Meeting Room at 1009 Maple Street, St. Marys, WV, 26170 with President pro-tem David Meeks presiding.

Present: Mrs. Sherry Maston
Mr. David Meeks
Mr. Bradley VanZile

Absent: Dr. Heather Straight, President
Mr. Danny DeMoss, Vice President

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Rex Cox, director/supervisor of maintenance/facilities; Amanda Mote, director of social services, attendance and child nutrition; and Lew Maze, director of transportation.

The Board had previously recited the Pledge of Allegiance during the recessed meeting.

A Public Hearing for Comments on Calendar Development for 2019-2020 Pleasants County School Calendar was held. Mr. Wells has met with the Calendar Committee and all of the MOVTI Superintendents for input.

Mr. Wells announced that agenda item 11b-Agreement with WVU Extension Service was being pulled from the agenda.

On motion of Sherry Maston, seconded by Bradley VanZile and as recommended by the Superintendent, the minutes of the February 28, 2019 regular meeting were approved 3-0.

On motion of Bradley VanZile, seconded by Sherry Maston, and as recommended by the Superintendent, the following finance items were approved 3-0 by consent:

Invoices in the amount of \$200,154.08
February Finance Reports
Budget Transfers and Supplements

On motion of Sherry Maston, seconded by Bradley VanZile, and as recommended by the Superintendent, the following personnel items were approved 3-0 by consent:

RESIGNATIONS

Resignation for the purpose of retirement of .5 Cook II at St. Marys High School, effective at the end of the current school year-WANDA WEHMEYER

Resignation of Substitute Custodian-SHARIE NOLAND

VOLUNTEER AGREEMENTS

SMHS – Kim Bowman
Zackery Minger

On motion of Bradley VanZile, seconded by Sherry Maston, and as recommended by the Superintendent, the following Policies were approved 3-0 for review or revision on second reading:

SECOND READING

Chapter 6-Personnel

- Policy 6010 Travel and Educational Meetings
- Policy 6011 Substitutes
- Policy 6012 Student Teachers
- Policy 6013 Volunteers
- Policy 6014 Visitors
- Policy 6015 National Board Certification
- Policy 6016 Reduction in Force of Administrative Positions (Laterality)

MISCELLANEOUS

On motion of Bradley VanZile, seconded by Sherry Maston, and approved 3-0, the Board entered into executive session per WV Code §6-9A-4(B)(3) at 6:12 p.m. to decide upon disciplining, suspension or expulsion of Student A, Student B, Student C, Student D, and Student E at St. Marys High School as recommended by the Superintendent.

The Board returned to open session at 6:29 p.m. with President pro-tem David Meeks announcing that the Board approved the Superintendent's recommendation for expulsion for 365 days for Student A, Student B, Student C, Student D, and Student E.

DIRECTOR REPORTS:

DIRECTOR OF SOCIAL SERVICES, ATTENDANCE AND CHILD NUTRITION

Amanda Mote:

Social Services

1. Ameri-Corp Frontline Program
 - a. Participated in the first of two Service Projects- coordinated with the BGPCP to contribute resources and time to the Pleasants County Dog Shelter
 - b. Second Service Project will take place in conjunction with the National Volunteer Week April 7-13
2. McKinney-Vento
 - a. WVCEH Regional Meeting April 16
 - b. 37 identified individuals/families
 - c. Support from Pleasants County Christian Outreach, WVCEH and the Children's Home Society of West Virginia to shelter adult students
3. Social Services
 - a. Daily mentoring sessions, assistance with housing, utility bills, connection to services
4. Handle with Care
 - a. HWC: 9; 17 students affected IN FEBRUARY ALONE
 - b. HWC to date: 21; 37 students
 - c. Presentations resulted in an addition of 15 individuals trained and 5 school-based mentors

Attendance

1. Seventh Month Attendance Report
2. Monitoring
 - a. 48 CA-2 meetings scheduled in the next two weeks

- b. Parents are encouraged to return notes to school in a timely fashion (policy- 5 days)
- 3. Court Proceedings
 - a. 17 families involved

Child Nutrition

- 1. CEP Participation
 - a. Breakfast: 62.37%
 - b. Lunch: 73.18%
- 2. Debt Collection
 - a. -\$133,483.79 (decrease of \$4,722.34)
 - b. Overall reduction of 14.4% (goal of 25% by the end of the school year)
- 3. Equipment
 - a. New Commodities Freezer!
- 4. At-Risk Dinner/Snack (BGPCPC)

DIRECTOR/SUPERVISOR OF MAINTENANCE/FACILITIES

Rex Cox:

- 1. MAINTENANCE WORK
 - a. Continuing to work on the Timing Room and Storage Building at SMHS-Athletic Facility as time permits. Running electric and lights.
 - b. Working on the HVAC at SMHS.
 - c. Work Orders
- 2. SBA PREVENTATIVE MAINTENANCE PROGRAM
 - a. Preventative Maintenance of HVAC.
 - b. Preventative Maintenance of Roof Drains.
- 3. SAFETY
 - a. We have applied for a Homeland Security Grant to acquire a generator at SMHS. Still waiting on a response.
 - b. We are planning an Active Shooter Drill for SMHS. Table Top Discussions have been ongoing. We will schedule a Table Top Drill in June/July.
 - c. Knox Boxes will be installed as time permits at PCMS, SMES and BES.
- 4. MEETINGS
 - a. PCS Safety Committee Meetings were November, January and March. A meeting is scheduled for April 23, 2019 with the Table Top to be in June or July.
 - b. We have attended meetings for PCMS Phase II, SMES and BES Access Safety. The doors are being installed currently.
 - c. We have attended all job meetings on all projects that I oversee as Clerk of the Works.
 - d. Interviews for CEFP were conducted.
 - e. Interviews for Architect/Engineer for the PCMS Water Tank, SMES HVAC/Roof, and BES HVAC were conducted.
- 5. INFORMATION ITEM
 - a. County grounds/mowing will begin on April 1, 2019. The position has been posted.

6. WORK ORDERS

Maintenance/Facility Work Orders

– Assigned to Rex Cox, Director/Supervisor of Maintenance/Facilities

REPORT Period November 8, 2018-March 13, 2019 MAINTENANCE

Type of Work Order Status

New	Work in Progress	Completed	Closed	Pending	Declined	Parts on Order	Void	Waiting On Info	Pending
32			179						8

REPORT Period July 1, 2018 – CURRENT (FISCAL YEAR) MAINTENANCE

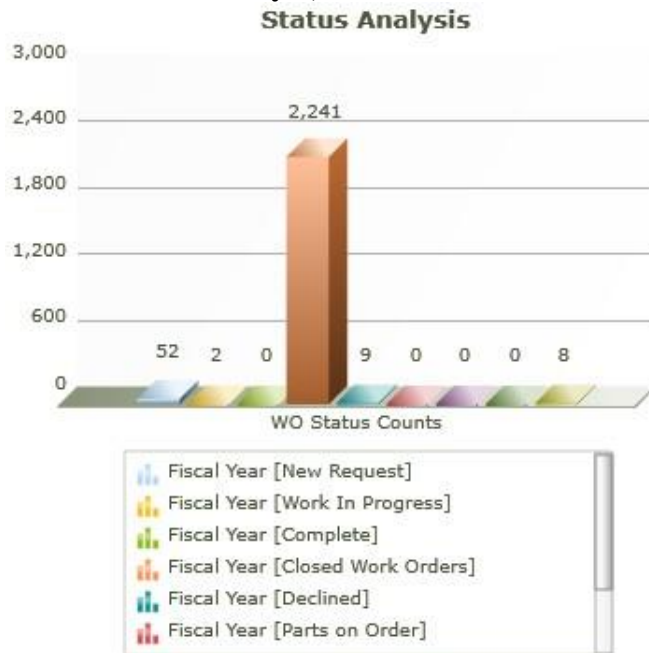
Type of Work Order Status

New	Work in Progress	Completed	Closed	Pending	Declined	Parts on Order	Void	Waiting On Info	Pending
43			502						8

2018-2019

COMPARISON WORK ORDERS STATUS FOR ALL DEPARTMENTS

FISCAL YEAR July 1, 2018 – Current



DIRECTOR OF TRANSPORTATION

Lew Maze:

- 1) Substitute situation has been the same with 4 and then Richard, Lonnie, and myself helping out. Our newest substitute will soon complete all of the testing and requirements and that will make our list back up to 5 which is where we would like to have it.
- 2) Evaluation of employees is still in progress with a due date of June 1 for all.
- 3) We had First Aid/CPR training this past Tuesday which is needed for our upcoming certifications.
- 4) We are continuing to work on all of the different aspects that driver certification requires so that we are up to date when they are due.
- 5) We've transitioned into Spring sports which seem to present us with the most challenges due to the number of trips required and weather related rescheduling.

MOVTI – S. Maston-met on Feb. 19th approved architects for CEFP and SBA project
SAFETY – D. DeMoss-absent. Mr. Wells reported that Jeff Woofter, Superintendent of Barbour County, was a presenter at their 3/12 meeting and he gave great info on a situation in his county that happened and cited the positives and negatives of their response. Next meeting is 4-23-19 and the plan is to have a tabletop in June or July for an active shooter drill
PCDA – H. Straight-absent

FAIR – D. Meeks-missed last meeting, but reported that they are adding market goats this year
OTHER –B. VanZile-Extension/4-H - none

Mr. Meeks asked about snow days and any make up days to be added and Mr. Wells answered that we have missed 6 days with make up for 5 being EQ Days and 1 a Snow Packet Day. We still have 4 Snow Packet Days as well as our 6 OS days that can be utilized if we have any more days missed before we would have to add any other make up days.

Mr. Wells:

- 1) The Ham and Bacon Show is scheduled for Tuesday, March 19th at 6:00 p.m.
- 2) The Legislature is in special session to address education and will reconvene in May or June. The bill to fund for 1400 minimum enrollment for 11 counties would tremendously impact Pleasants County for an additional \$1.66 million. That is an area that we would appreciate input to our legislators from our community to pass that bill should it be introduced.
- 3) We met with the DOH engineer regarding the possible extension of the deceleration lane at St. Marys High School as a part of an upcoming paving project and to coordinate those with the water retention system we are working on. We are awaiting information for that.

Mrs. Maston commented that she attended the recent county Math4Life committee meeting and is hopeful that this initiative becomes a focus for improvement in the math area and that the promotional portion will encourage participation.

The next regular meeting will be on Thursday, March 28, 2019 at 6:00 p.m. in the Board Meeting Room at 1009 Maple Street, St. Marys, WV, 26170.

On motion of Sherry Maston, seconded by Bradley VanZile, and approved 3-0, the meeting adjourned at 6:57 p.m.

President

Secretary