

## **Regular Meeting Agenda #20 – 3/10/15 – Regular Meeting Minutes**

The Pleasants County Board of Education met in regular session on March 10, 2015 in the Board Meeting Room at 1009 Maple Street, St. Marys, WV at 7:10 p.m. with Heather Straight presiding.

Present:                   Dr. Heather Straight, President  
                              Mr. Danny DeMoss, Vice President  
                              Mrs. Sharon Gainer  
                              Mr. Jim McKnight  
                              Mr. Marty Lawhon

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Chris Laumann, director of curriculum and instruction; Kim Kehrer, director of special programs; and Gary Bills, director of technology

Public hearing for comments on the development of the 2015-2016 school calendar was held and information was presented by Superintendent Wells.

On motion of Danny DeMoss, seconded by Marty Lawhon, and as recommended by the Superintendent, the minutes of the regular meeting on February 26, 2015 were approved 5-0.

On motion of Danny DeMoss, seconded by Jim McKnight, and as recommended by the Superintendent, the following transportation requests were approved 5-0:

    Trip #2336-Tyrell Childers to transport 12 students by bus to WV Beef Expo Contest-Jackson's Mill, WV-April 10, 2015

    Trip #2337-Tyrell Childers to transport 5 students by county vehicle to WV Envirothon-Camp Caesar/Webster County-April 16 & 17, 2015

On motion of Sharon Gainer, seconded by Jim McKnight, and as recommended by the Superintendent, the invoices were approved 5-0.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the February financial report was approved 5-0.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the budget transfers and supplements were approved 5-0.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the FY14 Audit Report was approved 5-0. Mrs. Hupp was congratulated for a job well done with no audit findings.

On motion of Danny DeMoss, seconded by Jim McKnight, and approved 5-0, the Board entered into executive session pursuant to WVSL§6-9A-4 for the discussion of personnel matters at 7:23 p.m. The Board returned to open session at 7:40 p.m. with President Straight announcing that no action had been taken.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the following resignations were accepted 5-0:

    Resignation of Assistant Football Coach-DENNY VENDERLIC

    Resignation of St. Marys High School Principal, effective June 30, 2015-JAYNE  
TEBAY

Mr. Jim McKnight was unable to attend the rest of the meeting and left at 7:41 p.m.

On motion of Danny DeMoss, seconded by Marty Lawhon, and as recommended by the Superintendent, the request for 3.5 days unpaid leave for St. Marys High School Counselor, LOURA RINARD, was approved 4-0.

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, NATHAN HAYNES was approved 4-0 as a volunteer assistant baseball coach at St. Marys High School for 2014-2015.

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, the following volunteer commitment/agreements were approved 5-0:

**BES** - Jennifer Jackson

**SMES** - Erika Hupp

**PCMS** - Emily Strickler

**SMHS** - Emily Strickler

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, the following policies were approved 4-0 on first reading:

Policy 9001-Private Instruction in the Home or Other Approved Place  
Policy 3001-Budget-Annual Operating  
Policy 3002-Individual Schools Accounting  
Policy 3003-Payment Procedures  
Policy 3004-Expense Reimbursements  
Policy 3006-Pay Schedules

On motion of Danny DeMoss, seconded by Sharon Gainer, and as recommended by the Superintendent, the following revised policy numbers were approved 4-0:

Policy 3000-Fiscal Control  
Policy 3005-Use of Credit and Purchasing Cards  
Policy 3007-Fair Labor Standards Act/Overtime

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, Policy File 7.2.1.1-E-Homebound Form was approved 4-0 on waive reading.

On motion of Danny DeMoss, seconded by Marty Lawhon, and as recommended by the Superintendent, the renewal of the WAN Contract with Suddenlink was approved 4-0.

On motion of Marty Lawhon, seconded by Danny DeMoss, and as recommended by the Superintendent, the request for attendance exceptions for SMHS student A and SMHS student B to attend half-days in the morning was approved 4-0.

Kim Kehrer, director of special programs, updated the Board on the following items:

- 1) Pre-K/Kindergarten pre-registration is now underway with approximately 40 already on the list. Registration packets will all go out in unison on March 18<sup>th</sup> with registration set for May 18 and 19. The last day for this year's pre-k students will be May 15.
- 2) Back to School Boost is Pleasants County Schools' summer program that is being implemented for the first time this year and will include all four schools, but is not for credit recovery for St. Marys High School. Plans are to select twenty students at each school from lists provided by each school's administration who will receive both one-on-one and small group targeted assistance in areas of skill deficits. Details are still being worked out in regard to transportation and meals and we have set the schedule for three hours per day for eight days on July 6-9

and 13-16, 2015. Flyers will be sent out soon once lists from the schools are finalized.

- 3) Special Education Monitoring requires us to target an area we need to improve in and develop a plan on what we are doing differently. The target area for the plan is reading due to the data for special education showing lowest scores in that area.

Chris Laumann, director of curriculum and instruction, reported:

- 1) Professional Development is a yearlong process and we are looking at data analysis training for St. Marys High School as it is an area that is a need
- 2) Curriculum meetings were held with Houghton Mifflin and we will be meeting with Pearson and McGraw Hill in the near future as we are in the adoption process for RLA
- 3) Assessment window for the WV Summative Assessments begins May 11<sup>th</sup> and is planned for 6 days. We have worked with Gary and the TSS's to obtain what we believe are enough headsets for the middle school and high school if we can set the testing schedule accordingly
- 4) Numerous webinars for training in preparation for the WV Summative Assessment have been conducted and there is a recorded module for all teachers to complete to be able to give the test. We did the field test for the ESL assessment and had a lot of help from Gary and the tech crew.
- 5) Pam Mitchell and I attended an Interactive SMART Certified training which was very beneficial. Pam will train employees.
- 6) In conjunction with the MOVTI administration we have worked on embedded credit policy development and scheduling to reflect credit for RLA and Math for students who are taking vocational classes at the MOVTI. We have worked with the other MOVTI counties and with Jacob Clevenger of who has be involved in this process at the state level.

Gary Bills, director of technology, gave information regarding the E-Rate Modernization order and gave out information as to how it will affect our e-rate reimbursements and how in certain areas those reimbursements will be phased out in three to four years.

Sharon Gainer will be attending the 4-H Extension Committee meeting on Thursday.

Mr. Wells announced that the St. Marys High School Girls Basketball Team will play in the state playoffs in Charleston tomorrow morning at 9:30 a.m. and we are sending two pep buses. The St. Marys High School Boys Basketball Team will play Magnolia away on Thursday at 7:00 p.m. in the regionals.

The next regular meeting will be on Thursday, March 26, 2015 at 7:00 p.m. in the Board Meeting Room at 1009 Maple Street, St. Marys, WV 26170.

On motion of Danny DeMoss, seconded by Marty Lawhon, and approved 4-0 the meeting adjourned at 8:48 p.m.

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President

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Secretary