



Regular Meeting Agenda #21 – 5/24/16 – Regular Meeting Minutes

The Pleasants County Board of Education met in regular session on May 24, 2016 in the Board Meeting Room at 1009 Maple Street, St. Marys, WV 26170 at 7:05 p.m. with President Dr. Heather Straight presiding.

Present: Dr. Heather Straight, President
 Mr. Danny DeMoss, Vice President
 Mrs. Sharon Gainer
 Mr. Marty Lawhon
 Mr. Jim McKnight

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Lew Maze, director of transportation; and Kristi Venderlic, director of child nutrition/attendance and social services coordinator.

The Board opened the meeting with the Pledge of Allegiance.

The Board recognized the following:

Belmont Elementary School Teacher of the Year-DORLINDA STEELE
Pleasants County Middle School Teacher of the Year-CELESTA CRAWFORD
St. Marys Elementary School Teacher of the Year-KAREN CONAWAY
St. Marys High School Teacher of the Year-AMANDA MOTE

St. Marys Elementary School All-State Choir – KIERA MARTIN and CHRIS
MCCOY
St. Marys High School All-State Choir – RACHEL SNYDER and LUKE SNYDER

Sherri West, of the Boys and Girls Club of Pleasants County, presented their report to the Board as a county agency supported by the excess levy.

On motion of Jim McKnight, seconded by Sharon Gainer, and as recommended by the Superintendent, the minutes of the regular meeting on May 5, 2016 were approved 5-0.

On motion of Danny DeMoss, seconded by Sharon Gainer, and as recommended by the Superintendent, the following transportation requests were approved 5-0:

Trip #2850-Cameron Lancaster, Adam Nohe, Lindsay Minger, Lori Barnhart, Christina Price, and Barbara Kincaid to transport 78 students by bus to State Capitol-Charleston, WV-May 26, 2016

Trip #2852-Tyrell Childers and Missy Taylor to transport 8 students by bus to FFA CDE's-Morgantown, WV-June 1 through June 3, 2016

Trip #2854-Susan Cosper, Blaze Armstrong, and Allison Maston to transport 39 students by bus to Oglebay Zoo-Wheeling, WV-May 25, 2016

St. Marys High School Baseball Team transportation request confirmations: Grafton High School, Thursday, May 19, 2016 (only if it rains and they can't play at home) and Trinity High School, Morgantown, WV-May 23, 2016 for Regionals

Lew Maze, Richard Davis II and Lonnie Redin to travel to the Thomas Bus Plant-High Point, NC-June 6 and 7, 2016 with Thomas Bus to pay all expenses

On motion of Jim McKnight, seconded by Marty Lawhon, and as recommended by the Superintendent, invoices in the amount of \$604,184.76 were approved 5-0.

On motion of Marty Lawhon, seconded by Danny DeMoss, and as recommended by the Superintendent, the April Financial Report was approved 5-0.

On motion of Sharon Gainer, seconded by Jim McKnight, and as recommended by the Superintendent, the Budget Transfers and Supplements were approved 5-0.

The FY17 Budget Hearing was conducted, with no comments, questions or concerns presented.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, adoption of the FY17 Proposed Budget was approved 5-0.

On motion of Sharon Gainer, seconded by Jim McKnight, and as recommended by the Superintendent, the following resignations were accepted 5-0:

- Resignation of St. Marys High School Math Teacher, effective May 27, 2016 – SARAH ABBOUD
- Resignation of Substitute Cook, effective May 4, 2016-JANE METZ

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, the following extra-curricular agreements were approved 5-0, pending meeting all necessary requirements:

# 16-110	Teacher for Credit Recovery	Glenda Cottrill
# 16-111	Teacher for Credit Recovery	Jill Billeter
# 16-112	Summer General Maintenance	Tim Byers
# 16-113	Summer General Maintenance	Richard Conaway
# 16-114	ESY Teacher ½ Day AM	Mark Barnhart
# 16-115	ESY Teacher ½ Day PM	Mark Barnhart
# 16-116	ESY Speech/Language Pathologist	Kim Tice
# 16-117	ESY Teacher Substitute Teacher	J.D. Smith
# 16-118	ESY Bus Operator	Sheila Smith
# 16-119	ESY Bus Operator	James Winland
# 16-120	Summer Bus Operator for Safety Town	Gary Little
# 16-121	Summer Feeding Program Cafeteria Manager/Cook III	Misty Miller
# 16-122	Summer Feeding Program Cafeteria Manager/Cook III	Cathy Little
# 16-123	Teacher for Summer Boost Program	Kelli Meeks
# 16-124	Teacher for Summer Boost Program	Andrew Traugh
# 16-125	Summer Bus Programs Bus Operator	John Miller
# 16-126	Summer Bus Programs Bus Operator	Gary Lee Little
# 16-127	ESY Teacher Aide/Transportation Aide	Jodie Johnson
# 16-128	ESY Teacher Aide/Transportation Aide	Sarita Langford
# 16-129	Athletic Trainer	Garry Clark
# 16-130	Assistant Football Coach	Bill Auxier
# 16-131	Head Cross Country Coach	Steven Nutter
# 16-132	Athletic Events Coordinator	Mark Barnhart
# 16-133	Athletic Events Coordinator	Tammy Nichols
# 16-134	Athletic Events Coordinator	Lynn Johnson

On motion of Jim McKnight, seconded by Marty Lawhon, and as recommended by the Superintendent, the coaching assignment agreements, 2016-2017 (Authorized/Certified) for the following were approved 5-0:

ST. MARYS HIGH SCHOOL

Assistant Wrestling Coach	Craig Williams
Assistant Boys' Basketball Coach	Larry Johnson
Assistant Girls' Track Coach	Cliff Taylor
Assistant Cross Country Coach	Cliff Taylor
Head Soccer Coach	Anthony Miller
Assistant Soccer Coach	Scott Kirby
Head Cheerleading Coach	Carol Binegar

PLEASANTS COUNTY MIDDLE SCHOOL

Assistant Track Coach	Scot Jemison
Head Cheerleading Coach	Amanda Anderson
Wrestling Coach	Corey Cronin
7 th /8 th Grade Boys' Head Basketball	Nathan Boron

On motion of Marty Lawhon, seconded by Sharon Gainer, and as recommended by the Superintendent, the volunteer commitment/agreement for Jamie Cutlip at St. Marys High School for 2015-2016 was approved 5-0.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the following policies were approved 5-0 on third reading:

7001– Honors and Advanced Placement Classes	Revise
7002– Homework	Revise
7.4 – Grading Systems	Repeal as is
7003– Grading System/Honor Rolls	New draft
7004– Promotion	Revise
7.6 – Graduation Requirements	Repeal as is
7005– Graduation Requirements	Revise
7006– Dual Credit Policy	Revise
7007– Dropping or Adding a Class (Grades 9-12)	New Policy
7008– High School Ranking	New Policy

Mr. Wells reported for Mr. Cox who was unable to attend. Director report for Mr. Cox, director/supervisor of maintenance/facilities:

1. MAINTENANCE WORK
 - a. New compressors at SMHS have been installed.
 - b. Wind damage has been corrected and training has been conducted at the SMHS Greenhouse as of May 23, 2016.
 - c. The End Zone Building has been torn down and loaded to be moved.
 - d. The fence has been installed at the south end of the Maintenance Department property.

2. SBA IMPLEMENTATION OF PREVENTATIVE MAINTENANCE PROGRAM
 - a. We are working and moving forward on the preventative maintenance and work order system. The process is going well.

3. SAFETY
 - a. SMES alley flow of traffic and pick up/drop off of students has been corrected now that the no parking signs have been installed.
 - b. The PC Safety Committee met with Bill Minear of Homeland Security on May 23, 2016 to talk about a possible drill at SMHS.
 - c. Fire marshal inspections are completed.

4. MEETINGS

- a. PCS Safety Committee
- b. PCMS Restroom Access Safety Renovations Project meeting with Kenton Blackwood.

5. INFORMATION ITEM

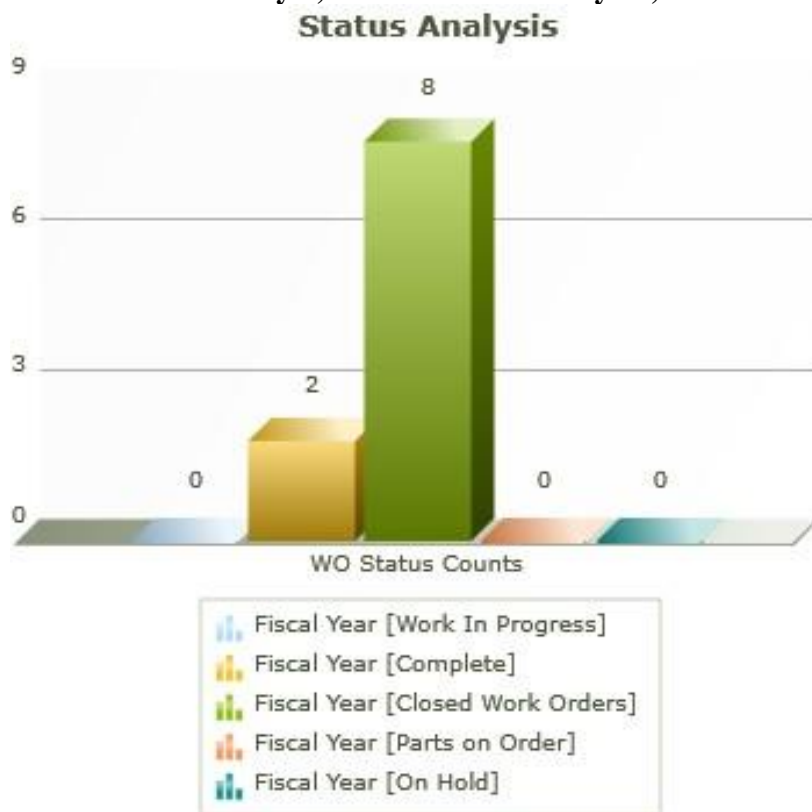
- a. Jerry Davis picked up the 400 brick requested by the SMHS Alumni Association on May 24, 2016 for the upcoming Alumni Weekend.

6. WORK ORDERS

Maintenance/Facility Work Orders

– Assigned to Rex Cox, Director/Supervisor of Maintenance/Facilities

**COMPARISON WORK ORDER STATUS
FISCAL YEAR July 1, 2015 – Current May 24, 2016**



Director report for Mr. Maze, director of transportation:

- Transportation for Spring Sports is finishing up and soon summer activities such as Band Camp and Football will begin.
- We are currently working on driver re-certification:
 - Drivers are getting their DOT physicals
 - Drivers are taking their re-certification tests
- We will be conducting:
 - DMV checks
 - Recording of Professional Development hours
 - Recording of First Aid/CPR
 - Request of re-certifications from the Department of Education
- Upcoming Events:
 - Drivers will have A.L.I.C.E. Training on June 2, 2016
 - Transportation Meeting at RESA on Thursday, May 26, 2016
 - Richard Davis II, Lonnie Redin, and Lew Maze to tour the Thomas Bus Plant in High Point, NC on June 6th and 7th, 2016
 - Safety Town begins at the Pleasants County Bus Garage on June 13th
 - Extended School Programs begin June 13th
 - Summer Transportation Conference will be at the Charleston Marriott July 11-14, 2016

Mrs. Venderlic, director of child nutrition/attendance and social services coordinator,

reported:

Attendance/Dropout Prevention/Homebound/Homeschooled/Homeless

- Total attendance interventions in April/May
 - MDT/SAT/504 Meetings – 14
 - Investigative MDT Meeting - 1
 - Three-day attendance letters – N/A
 - CA-2 / Pre-petition diversion meetings – 24
 - Juvenile Petitions (11-17 year olds) – 13 pre-adjudicatory hearings
 - Criminal Complaints (parents) - 2
 - Criminal Complaints (18 year olds) – 11 preliminaries/status hearings
 - Chronic Medical Meetings – 11
 - Tardy Letters – N/A
- Eighth Month Attendance:
 - BES 93.54%
 - SMES 93.89%
 - PCMS 93.46%
 - SMHS 89.40%
- Ninth Month Attendance:
 - BES 95.29%
 - SMES 95.25%
 - PCMS 95.18%
 - SMHS 89.02%
- AmeriCorps members Toni Barnes, Lisa Beaty and Dani Moore and I are completing the year end data collections. The information is sent to WVU PERC to determine the effectiveness of the mentoring program. The three mentors have to complete a survey on each of their students, collect a teacher year end survey and then finally assemble the WVEIS data, with my help, on attendance, behavior and course performance.
- We attended the year end celebration in Charleston May 20 and submitted our MOU for next school year. As of today, one, perhaps two, of our current mentors will be returning.

Child Nutrition

- Two head cooks and I attended the spring WV School Nutrition Association annual conference in early April. The pre-conference day on April 8th is “Leadership in the School Kitchen” was beneficial, providing tools and tips on getting the most out of the kitchen crew. We also got lots of good ideas from the vendor fair and made contact with suppliers of both consumables and equipment.
- I have been working with Rex, Jennifer and a couple of vendors to purchase and have installed a combi-oven at SMES. We received a grant that will cover most of the expense. This piece of equipment will provide the cooks with a state of the art steamer/convection oven that can also hold food at temp. The goal is to assist them in preparing meals that are more nutritious and better tasting.
- I attended the monthly Mountaineer Highlands Cooperative meetings on April 21st and May 19th. I will be sending out the bread and milk bids tomorrow for this next year.
- The application for summer feeding programs is complete and waiting for approval. We will be feeding children and teens from June 13th – August 5th at SMES (Energy Express and BGCP) and the Pleasants County public library.

On motion of Sharon Gainer, seconded by Jim McKnight, and approved 5-0, the Board entered into executive session for the purpose of evaluation of the Superintendent, pursuant to WVSL §18-4-6, at 7:51 p.m. The Board returned to open session at 9:00 p.m. President Straight announced that the evaluation of the Superintendent shows that he does meet or exceed all expectations.

Mr. Wells informed Board Members that they have been given tentative information for the Board Meeting schedule for FY17 to be voted on later. The St. Marys High School

Boys' Track team placed as runners up at the State Meet in Charleston and the Baseball Team will be playing in the regional game here at home on Wednesday.

President Straight mentioned that students from the county were honored in Charleston at the recent WV Young Writer's Recognition.

The next regular meeting will be on Thursday, June 9, 2016 at 7:00 p.m. in the Board Meeting Room at 1009 Maple Street, St. Marys, WV 26170.

On motion of Danny DeMoss, seconded by Sharon Gainer, and approved 5-0 the meeting adjourned at 9:05 p.m.

President

Secretary