

Regular Meeting Agenda #7 – 9/22/15 – Regular Meeting Minutes

The Pleasants County Board of Education met in regular session on September 22, 2015 in the Board Meeting Room at 1009 Maple Street, St. Marys, WV at 7:00 p.m. with President Heather Straight presiding

Present: Dr. Heather Straight, President
 Mrs. Sharon Gainer
 Mr. Marty Lawhon
 Mr. Jim McKnight

Absent: Mr. Danny DeMoss, Vice President

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Rex Cox, director/supervisor of maintenance/facilities; Lew Maze, director of transportation; and Kristi Venderlic, director of child nutrition/attendance and social services coordinator

The Board opened the meeting with the Pledge of Allegiance.

On motion of Marty Lawhon, seconded by Jim McKnight, and as requested by the Superintendent, Agenda Item 11.1 – Executive Session – Old SMHS was approved 4-0 to be moved to the top of the agenda.

On motion of Marty Lawhon, seconded by Sharon Gainer, and approved 4-0, the Board entered into executive session at 7:02 p.m. pursuant to WVSL 6-9A-4 regarding the Old SMHS. Also included was Jacob Manning of Dinsmore & Shohl. The Board returned to open session at 8:25 p.m. with President Straight announcing that no action had been taken.

Mr. Wells announced that items Vacancy #16-52, #16-53, #16-76 for SMHS, #16-77, #16-78 for PCMS, #16-80 for BES, and #16-82 for SMES (all for after school tutoring positions) under Agenda Item Personnel 9.4 – Employment were being pulled from the agenda.

On motion of Jim McKnight, seconded by Sharon Gainer, and as recommended by the Superintendent, the minutes of the September 10, 2015 regular meeting regular were approved 4-0.

On motion of Sharon Gainer, seconded by Jim McKnight, and as recommended by the Superintendent, invoices in the amount of \$133,642.01 were approved 4-0.

On motion of Jim McKnight, seconded by Sharon Gainer, and as recommended by the Superintendent, the budget transfers and supplements were approved 4-0.

On motion of Jim McKnight, seconded by Sharon Gainer, and as recommended by the Superintendent, pursuant to WVSL 18-9-3a, the FY 15 Financial Statements were approved 4-0.

On motion of Jim McKnight, seconded by Sharon Gainer, and approved 4-0, the Board entered into executive session at 8:51 p.m. pursuant to WVSL §6-9A-4. The Board returned to open session at 9:10 p.m. with President Straight announcing that no action had been taken.

On motion of Jim McKnight, seconded by Sharon Gainer, and as recommended by the Superintendent, the following resignations were accepted 4-0:

- Resignation of Pleasants County Middle School Assistant Girls' Basketball Coach – DANI MOORE
- Resignation of Belmont Elementary School Third Grade Teacher – MELISSA MAIDENS
- Resignation of Substitute Teacher – KRISTEN KINCAID

On motion of Sharon Gainer, seconded by Jim McKnight, and as recommended by the Superintendent, the removal of the following substitute teachers from the list due to not having a contract on file was approved 4-0:

SARAH CARPENTER, TIMOTH COLLINS, CARL KUCHARSKI, KAYLA RUNNION, KATHLEEN SMITH, and KAYLA STANLEY

On motion of Sharon Gainer, seconded by Marty Lawhon, and as recommended by the Superintendent, the request by RACHELE SLONAKER, second grade teacher at Belmont Elementary School, for unpaid leave of absence from September 30 through November 13, 2015 was approved 4-0.

On motion of Jim McKnight, seconded by Marty Lawhon, and as recommended by the Superintendent, the following employments were approved 4-0 pending meeting all necessary requirements:

Substitute Bus Operators – **JOHN BARNES, CARRIE PRATT, ROBERT SHARP**
Vacancy #16-73-.5 Cook II, SMHS – **SHARON HENEGAR**
Vacancy #15-70, Mentor for SMHS English Teacher – **LINDA MAYFIELD**
Vacancy #16-75, Third Grade Teacher, BES – **HANNAH KIRK, effective for the 2016-2017 school year – invoking of the “stay put clause”- WVSL§ 18A-4-7a (L)**
Vacancy #16-79, After School Tutoring, Elementary, BES – **LORI MENDENHALL**
Vacancy #16-81, After School Tutoring, Elementary, SMES – **LIZ EDDY**

On motion of Marty Lawhon, seconded by Sharon Gainer, and as recommended by the Superintendent, the following volunteer commitment/agreements for 2015-2016 were approved 4-0:

ALL 4 SCHOOLS

Rob Fraser

BES

Kelly Casto
Jessi Jones
Max Powell
Wendy Smith

PCMS

Kelly Casto
Rene Hamilton
Roger Miller
Melissa Taylor

SMES

Amber Bardwell
Erica Bennett
Whitney Bennett
Ashley Dawson
Millie Farmsworth
Addie Lewis
Alicia Martin
Jason Martin
Stacy Nichols
Amber Patterson
Samantha Sturgeon
Arthur Taylor

Lisa R. Taylor
Holly Watkins
Sherri Weekley
Thomas Weekley, Jr.

SMHS

Erica Bennett
Rene Hamilton
Jamie Maze
Roger Miller
Melissa Taylor
David Weekley

On motion of Jim McKnight, seconded by Marty Lawhon, Change Order #6 to Stuart McMunn – New SMHS for material, labor, and equipment to repair the coolers per RFP #61 in the amount of \$6,285.00 was approved 4-0.

Rex Cox, director/supervisor of maintenance/facilities, update:

1. MAINTENANCE WORK
 - a. Update on the new SMHS. Continued work on the Punch List.
More training will be done on the new school at SMHS at later date. HVAC and plumbing training provided by Stuart McMunn on Sept. 15th.
 - b. The Sports Facilities Complex is done. Punch list and training to be done on Athletic Facility.
 - c. Continuing to work with people for removal of purchased items at the Old SMHS Auction. Ritchie County Fair Board purchased bleachers and one press box, Tyler Co Speedway purchased a press box and John Weddle purchased the towers.
2. SBA IMPLEMENTATION OF PREVENTATIVE MAINTENANCE PROGRAM
 - a. Preventative Maintenance is ongoing.
 - b. SBA Annual Review on Monday, Sept 21st. No findings.
3. SAFETY
 - a. Safety Committee will be working on the alley side of SMES with the City of St. Marys and the residents that live there. Waiting on the City of St. Marys to make a decision.
 - b. A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate) training was held September 18, 2015 for PCMS and BES staff.
 - c. Safety Committee Meeting was today, September 22, 2015.
4. MEETINGS
 - a. Job meetings and Progress meetings on all projects.
 - b. Meeting with Blackwood, Associates to walk through the new SMHS checking on the punch list.
 - c. Meet with JC Farmer of BBL Carlton and Greg Fitzgerald of Grae-Con as necessary regarding the new SMHS.
 - d. PCS Safety Committee Meeting.

Lew Maze, director of transportation, update:

- Employment of new sub drivers – had 5 applicants and will recommend 3 of those. We had advertised differently to include a sign out in front of the bus garage that included that training is provided
- Update of bus schedules is ongoing – working to complete the student by stop schedules for the schools which are useful in the event of a bus accident, etc.
- Refresher/reminder of protocols
- October 20 will be the WV Transportation Directors meeting in Flatwoods with topics of propane fuels and the reduction in reimbursements as items for discussion
- Our new bus is in and we should receive it very soon.

Kristi Venderlic, director of child nutrition and attendance and social services coordinator, update:

Attendance/Dropout Prevention/Homebound

- Three AmeriCorps members have been to their first statewide training and are now working with close to 80 students at the high school, middle school and the Boys & Girls Club. Each student working with a mentor receives at least 30 minutes of individual or small group support twice a week. Some receive more intense intervention. For those students whose schedules do not permit a school day meeting time, and for one mentor who has college courses several days each week, arrangements have been made to meet at the Boys & Girls Club where a variety of opportunities exist to help the student members with homework, to participate in STEM projects, to support drug and alcohol prevention programming and to interact in a fun environment.
- Danielle Stanley, the juvenile probation officer, and I will hold our first pre-petition diversion meetings of the school year this Thursday at PCMS and next Monday at SMHS.
- Principals and I have been meeting regularly to identify attendance problems and intervene as early as possible.
- The first needy students’ task team meeting will be next week. The group consists of representatives of all schools. We will select students to participate in the weekend Pack a Snack program. A generous contribution toward that program was received last week from an anonymous donor to the Pay It Forward Fund. We do not run the Pay It Forward funds or the snack program through the school board. It is a partnership with the BGCPC, community groups and individuals with school support.

Child Nutrition

- Our county cooks will benefit from another training conducted by Kathy Talley on legumes. It will be held on Monday, October 5th. This training will support development hours needed by the cooks in their area of expertise. We have quite a stockpile of legumes and beans and they are very nutritious, but oftentimes it is a challenge to get kids interested in eating them. The cooks will be preparing and tasting some new recipes and learning about the nutritional value of these foods.
- The after school dinner program at the BGCPC has begun and is well received by the student members there. The meal is at 4:00 Monday through Friday.
- I will be finished processing free and reduced applications by the end of the month. Funding for Title I is connected to our direct certified numbers. Incomplete applications have been the most challenging to deal with. I hope to find a way to encourage more people to apply online because it is virtually impossible to submit an application without completely filling it out.

Mrs. Gainer attended the Academic Boosters Meeting at the High School as well as the MOVTI Council where they were informed that enrollment was up at 358 with St. Marys High School having 73 student enrolled.

Mr. McKnight mentioned that the RESA Council meeting will be held tomorrow.

Mr. Wells will be attending the WVASA meeting Thursday evening and Friday, with Dr. Martirano, State Superintendent of Schools presenting on Friday.

On motion of Jim McKnight, seconded by Marty Lawhon, and approved 4-0, the meeting adjourned at 9:35 p.m.

President

Secretary