

Regular Meeting Agenda #28 - 6/12/14 - Meeting Minutes

The Pleasants County Board of Education met in regular session on June 12, 2014 in the Board Meeting Room at 1009 Maple Street, St. Marys, WV at 7:00 p.m. with President Heather Straight presiding.

Present: Dr. Heather Straight, President
 Mr. David Meeks, Vice President
 Mrs. Angie Colvin
 Mr. Danny DeMoss
 Mr. Jim McKnight

Administrative staff present: G. Michael Wells, superintendent; Jennifer Hupp, treasurer/chief school business official; Chris Laumann, director of curriculum and instruction; Kim Kehrer, director of special programs; and Gary Bills, director of technology.

The Board opened the meeting with the Pledge of Allegiance.

The Board recognized the following SMHS students:

Girls' "A" State Champion High Jump 2013-2014 - Jenna Nichols

Boys' "A" State Champion Shuttle Team 2013-2014 - Cody Wolfe, Cole Smith, Alex Baker, and Anthony Johnson

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the minutes of the May 22, 2014 regular meeting were approved 5-0.

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the following trip request confirmations were approved 5-0:

Trip #2005-SMHS Baseball Team to Bridgeport, WV-May 22, 2014
Trip #2007-SMHS Baseball Team to Charleston for State Baseball Tournament

Mr. Wells congratulated the baseball team on their successful season.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the request to sell two older buses and purchase two new buses was approved 5-0.

On motion of Jim McKnight, seconded by Danny DeMoss, and as recommended by the Superintendent, the invoices were approved 5-0.

On motion of David Meeks, seconded by Danny DeMoss, and as recommended by the Superintendent, the budget transfers and supplements were approved 5-0.

On motion of Jim McKnight, seconded by Angie Colvin, and as recommended by the Superintendent, the May financial report was approved 5-0.

On motion of Jim McKnight, seconded by Angie Colvin, and as recommended by the Superintendent, the recommendation to continue the student accident insurance with Intra-State Insurance was approved 5-0.

On motion of David Meeks, seconded by Angie Colvin, and approved 5-0, the Board entered into executive session pursuant to WV Code §6-9A-4 at 7:16 p.m. The Board returned to open session at 7:55 p.m. with President Straight announcing that no action had been taken.

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the following resignations were accepted 5-0:

-Resignation for the purpose of Pleasants County Middle School social studies teacher and athletic director, effective June 30, 2014 - PAT BOYLES

-Resignation for the purpose of retirement of St. Marys Elementary School Title I teacher, effective June 30, 2014 - CARLEEN DENNIS

-Resignation of Pleasants County Middle School IEP Coordinator - KRISTI CARPENTER

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the following coaching agreements were approved 5-0, pending meeting all necessary requirements:

Vacancy #14-122-Assistant Cheerleading Coach, SSAC - AMBER FLANAGAN

Vacancy #14-123-Head Golf Coach, PROF - JOHN MIKE NICHOLS

Vacancy #14-124-Assistant Golf Coach, SSAC - TIM MEEKS

On motion of Jim McKnight, seconded by David Meeks, and recommended by the Superintendent, the following summer agreements were approved 5-0:

Vacancy #14-125 - Summer Feeding Program Cafeteria Manager/Cook III, retroactive to June 4, 2014 through August 1, 2014 - MISTY MILLER

Vacancy #14-126 - Summer Feeding Program Cafeteria Manager/Cook III - June 23 - August 1, 2014 - CATHY LITTLE

Vacancy #14-127 - Extended School Year Bus Operator - June 16-August 1, 2014-per posting - SHEILA SMITH

Vacancy #14-128 - Extended School Year Bus Operator - June 16-August 1, 2014-per posting -

JAMES WINLAND

Vacancy #14-129 - Summer Credit Recovery Teacher, SMHS, per posting - GLENDA COTTRILL, JILL BILLETER

Vacancy #14-130 - Summer Program Bus Operator-June 23-August 1, 2014 - GARY LITTLE

Vacancy #14-131 - Summer Program Bus Operator-June 23-August 1, 2014 - JOHN MILLER

Vacancy #14-132 - Summer Program Bus Operator-June 23-August 1, 2014 - TIM BYERS

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the following were approved 5-0 for employment, pending meeting all necessary requirements:

Vacancy #14-133 - Social Studies Teacher, Pleasants County Middle School - MATT JONES

Vacancy #14-134 - Social Studies Teacher, Pleasants County Middle School - CAMARON LANCASTER

On motion of Angie Colvin, seconded by David Meeks, and as recommended by the Superintendent, the employment of JIM BROWN as principal at St. Marys Elementary School, Vacancy #14-136, was approved 4-0. Jim McKnight abstained.

On motion of Jim McKnight, seconded by Angie Colvin, and as recommended by the Superintendent, the change in the contract term of .5 social services and attendance coordinator, KRISTI VENDERLIC, from 210 days to 261 days was approved 5-0.

On motion of Jim McKnight, seconded by Angie Colvin, and as recommended by the Superintendent, the following policies were approved 5-0 on third reading:

Policy 2000-Superintendent Evaluation

Policy 2001-Treasurer

Policy 4002-Pest Control Management

Policy 4003-Indoor Air Quality

Policy 5002-Board Owned Vehicles

Policy 6000-Code of Conduct

Policy 6001-Service Personnel Evaluations

Policy 6004-Retirement

Policy 6005-Vacation

Policy 6006-Personal Leave

Policy 6007-Leave Bank

Policy 6008-Leave Donation Program

Policy 6009-Staff Development

Policy 6011-Substitutes
Policy 6014-Visitors
Policy 6016-Reduction in Force of Administrative Positions (Laterality)

On motion of Jim McKnight, seconded by Angie Colvin, and as recommended by the Superintendent, Change Order #2 for GraeCon Construction for the New SMHS for \$14,004.56 was approved 5-0.

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the out of county attendance request for a student to attend in Pleasants County for 2014-2015 was approved 5-0.

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the out of county attendance request for a student to attend out of Pleasants County for 2014-2015 was approved 5-0.

On motion of Angie Colvin, seconded by Jim McKnight, and as recommended by the Superintendent, the Band Camp Instructor agreement for Ryan Swanson was approved 5-0.

Kim Kehrer updated as follows:

Special Education -

~Submitted Annual Desk Audit

~Received our annual determination - Require 80% of points. PCS received 90% (with two more points to be added.)

~ESY- Begins @ BES on Monday, June 16th

~Met with administrators, counselors, Chris, and Mandy - Christi Chambers (WVDE Office of Special Programs) to develop action plan for Community Readiness CTE Cluster for students whose needs are not being met in a traditional CTE program, even with accommodations and modifications. Involves four classes to be completed. Personalized based on IEP transition plan. Developed locally using objectives from CTE website with focus on soft skills, job readiness skills, and student specific work goals.

~Preparing EOY reports, special education plan and budget

Pre-K

~Pre-K - registration complete. Close to 70 students.

~Working on pre-k plan and budget with Appalachian Council Head Start

Title I

~Working with Chris and Jennifer on Federal Programs Consolidated Plan and Budget

Alternative Education

~Ready to submit Alternative Education plan and progress report

Title IX

~Attended Child Sexual Abuse Prevention Training with Helen - many community agencies represented including CPS, DHHR, Westbrook Health Services, Advocacy groups.

Chris Laumann updated as follows:

- **Assessment Update:** Pleasants County completed the WESTEST by Friday May 30th, 2014, which was the last day out testing window was open. I am currently working through several medically fragile cases to ensure these cases are not counted towards our testing percentage.
- **Personnel/Certification Update:** Currently working with teachers and staff to ensure certifications are processed appropriately at the state department.
 - Working with central office staff and building principals to fill conduct interviews and fill positions.
- **Policy 2320 Update-**A Process for Improving Education: Performance Based Accreditation System.
 - Currently working through our current data to evaluate where our schools would be if the A-F accreditation system was in place right now.

- New A-F system will start Fall 2015
- Have educated all principals on the new system along with the new OEPA guidelines for their upcoming visit in March 2015.
 - Building leaders have been directed to evaluate current practices and evaluate operations in preparation for OEPA
 - OEPA will visit all 4 schools
- **RESA V Update:**
 - RESA is currently looking at a strategy to increase reading readiness by taking a more active role in the summer.
 - iBelieve and iLead Leadership programs continue to grow- Will set-up meeting with Pleasants County and Teresa Pickens to evaluate plan.
 - RESA V has developed and continues to develop PD modules for training use. New modules developed based on needs.
 - Instructional Strategies
 - Data Analysis
 - Professional Dialogue
 - Rigor and Relevance
- **Professional Development Update:**
 - Summer Teacher Enhancement Academy- July 30th- August 1st
 - Over 70 Pleasants County Educators have signed up
 - Focus on Writing Across the Curriculum, Differentiated Instruction, Blended Learning centered on teaching Stations and new technologies
 - Collaboration time also built into program
- **Curriculum Update:** Continue to meet with BES and SMES Kindergarten teachers along with PCMS science teachers to incorporate more of a hands-on teaching approach to their curriculum. Will look at purchasing hands-on FOSS science kits to meet this goal. Also, I continue to work with building principals along with our curriculum vendors to ensure all materials are ready to be ordered on July 1st.

Gary Bills updated as follows:

- Verified data for tenth month report
- Worked on transition to new e-mail platform along with Russ Emerson and John Bobo; goal is to have all staff transitioned before students arrive in August
- Recently looked at equipment options for the 1 to 1 computers at SMHS; would like to bid by July 1

Mr. Wells presented recent thank you notes and letters received from Louis Taylor for the purchase of his 2014 ham and 5th and 6th grade ELA classes for RIF books. He also distributed the proposed tentative Schedule of Board meetings for 2014-2015.

The next regular meeting will be held on Thursday, June 26, 2014 at 7:00 p. m. in the Board Meeting Room at 1009 Maple Street, St. Marys.

On motion of Angie Colvin, seconded by Jim McKnight, and approved 5-0, the meeting adjourned at 8:29 p.m.

President

Secretary