

**COLLEGE AND DUAL CREDIT COURSES**

Pleasants County students have the opportunity to complete college and dual credit courses while attending high school as long as they meet the following qualifying criteria:

- Dual credit courses provide students the opportunity to simultaneously earn credit for a high school course and a course from an approved college and/or university.
- Instructors will provide students with a course syllabus that shall include the nature of the course, expectations and requirements. Course requirement information must include course prerequisites, admission requirements, course content, grading policy, attendance requirements, course completion requirements, information on adding and dropping courses, tuition and other costs associated with the dual credit course, and other relevant course information.
- The syllabus will cover the course content requirements for both the West Virginia Department of Education and the institution.
- The alignment of the content for dual credit courses will be developed by a cooperative effort between Pleasants County School personnel and instructors from the college or university.
- Juniors and seniors enrolling in dual credit courses must apply to the institution and have a transcript, have a 3.0 cumulative GPA at the date of enrollment, and recommendation from the principal.
- Students will pay for the course at the rate approved by the HEPC. The district will subsidize students on free and reduced lunch who verify that paying the tuition would be a hardship.
- Pleasants County Schools will provide textbooks for students enrolled in dual credit courses.
- Pleasants County Schools does not provide funding for standalone college course, fees and/or textbooks.
- Dual credit courses are advanced level, elective courses.
- If a student plans to attend a college or university other than the institution providing dual credit, the student should check with that school's admission policy to ensure the transfer of dual credit coursework.
- Students' grades for their high school transcript for dual credit courses will be based on the county grading scale and the college transcript will be based on the college grading scale.
- Dual credit course offerings are subject to the availability of teachers and sufficient enrollment.
- Request for additional dual credit courses are submitted to the Director of Curriculum and Instruction by the high school principal or the dual credit coordinator at the institution. Course requests must show an alignment of the course syllabus and the course requirements of both the institution and the West Virginia Department of Education.

Adopted: August 14, 2014

Amended: May 24, 2016

Effective: July 1, 2016